



Learning to shape the future

Headteacher: Mr L Cummins B.Ed (Hons), M.Ed, NPQH

Upton-by-Chester High School, St James's Avenue, Chester, CH2 1NN // Tel: 01244 259800 // E-Mail: admin@uptonhigh.co.uk

1st March 2024

Dear Parent/Carer

Year 7 learners starting in September 2024

I am delighted that you have been allocated a place at Upton-by-Chester High School and I would like to warmly welcome you to our school.

Our plans for a successful and smooth transition for your child are well under way. I would like to take this opportunity to provide some key dates and information for you and to assure you that we will be working very hard to ensure the transition to Upton-by-Chester High School is as positive and effective as possible.

Please contact the school no later than Friday 15th March 2024 to confirm acceptance of your child's place via: admissions@uptonhigh.co.uk. Please include your child's name and date of birth on this email.

Once you have accepted your child's place please also complete the online new starter form. The link to this form is within the email sent to you today. If you are unable to complete the online form you can request a paper copy from the admissions team on the above email address, please **DO NOT** complete both.

Enclosed with this letter you will find our New Starter Booklet, created to provide you with more information about the school. We will also be launching our Transition Website on Monday 4th March 2024. This can be found at <https://www.uptonhigh.co.uk>. We will keep adding to this section of the website as we move through the next term.

Primary School Visits

As part of the transition process, and in order to begin to get to know your child, members of our year 7 Pastoral Team and other key staff will be visiting your child's primary school throughout the next term. They will meet with the class teacher and find out about attainment, any additional needs they may have and their interests in areas such as sport, art and music. These visits will also provide the opportunity for your child to get to know some of the key staff in our school, in preparation for their transition to Upton-by-Chester High School in September 2024.

Transition Days

These will take place on **Tuesday 25th and Wednesday 26th June 2024**. We are continuing to plan for these days and will provide further details closer to the time. Our Transition Days provide an important opportunity for our new Year 7 learners to begin to get to know some of their teachers and classmates, to familiarise themselves with their new school and to learn about coping with the change to high school.





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And, finally (although it might seem absolutely miles away!), the first day of the new term is **Wednesday 4th September 2024**. All learners must arrive on site by **8.35a.m** for an 8.40a.m start. Again we will communicate more details nearer the time.

I am really looking forward to working with you over the next 7 years.

Yours sincerely

Mr L Cummins
Headteacher

