



March 2022

Dear Parent/Carer

Year 7 learners starting in September 2022

I am delighted that you have been allocated a place at Upton-by-Chester High School and I would like to warmly welcome you to our school.

Our plans for a successful and smooth transition for your child are well under way. I would like to take this opportunity to provide some key dates and information for you and to assure you that we will be working very hard to ensure the transition to our High School is as positive and effective as possible. Whilst the current situation with COVID-19 may have some impact on the transition I can assure you that we will be doing everything we can to support each child, as they move from their Primary School to join the Upton-by-Chester High School community.

Please contact the school no later than Tuesday 15th March 2022 on the following email address to confirm acceptance of your child's place: admissions@uptonhigh.co.uk Please include your child's name and date of birth on this email. Once you have accepted your child's place please also complete the online new starter form.

The link to this form is within the email sent to you today. If you are unable to complete the online form you can request a paper copy from the admissions team on the above email address, please do not complete both.

Enclosed with this letter you will find a booklet we have created to provide you with more information about the school. We will also be launching our Transition Website on Monday 7th March 2022. This can be found at <https://www.uptonhigh.co.uk>. We will keep adding to this section of the website as we move through the next term.

Visits to Primary Schools

As part of the transition process, and in order to begin to get to know your child, members of our year 7 Pastoral Team and other key staff will be visiting your child's primary school throughout the next term. They will meet with their class teacher and find out about their attainment, any additional needs they may have and their interests in areas such as sport, art and music as well as their school subjects. They will also discuss their friendship groups to assist us with creating our year 7 tutor groups.

These visits will also provide the opportunity for your child to get to know some of the key staff in our school, in preparation for their transition to Upton-by-Chester High School in September 2022.

Induction Days

These will take place over two days, Tuesday 28th and Wednesday 29th June 2022. We are continuing to plan for these days and hopeful that they will go ahead. We will let you know our plans as we get nearer to the time. Our Induction Days provide an important opportunity for our new year 7 learners to begin to get to know some of their new teachers and classmates, to

familiarise themselves with their new school and to learn about coping with the change to High School.

And, finally (although it might seem absolutely miles away!), the first day of the new term is **Monday 5th September 2022** and our new year 7 learners will start at the usual time of **8.40am**.

I appreciate that you may be concerned how COVID-19 may affect the current transition process. We are working to make sure our transition process is as smooth as possible. Through adapting the processes in place our current Year Seven learners have settled incredibly well into the school and parents and learners have been really happy with the way their child has settled into high school, in fact 100% of our Year Seven parents would recommend the school to other parents (Source: Year Seven Parents' Evening Questionnaire). Rest assured that the plans in place will allow everyone to have a successful transition to our school.

The school has a dedicated transition email address this is transition22@uptonhigh.co.uk.

I am really looking forward to working with you over the next 7 years.

Yours sincerely

A handwritten signature in purple ink, appearing to read 'L Cummins', with a long horizontal flourish extending to the right.

Mr L Cummins
Headteacher