

Upton-by-Chester High School



Looked-After and
Previously Looked-
After Children Policy
2019 - 2020

Upton-by-Chester High School

Looked-after children and previously looked-after children

This policy incorporates requirements set out in the statutory guidance document “**Promoting the education of looked-after children and previously looked-after children**” (DfEE,2018).

Purpose

This policy aims to outline clearly the procedures that must be followed when promoting the educational achievement and welfare of looked-after students and previously looked-after students.

Guidelines

Designated Senior Person:

The Designated Teacher (DT) for looked-after children and previously looked-after children in the school is **Miss A.M Farnin**.

The designated mentor for looked-after children is **Mrs M Blain**.
The designated mentor for previously looked-after children is **Mrs L Warburton**.

It is the role of the Designated Teacher is to:

- Ensure that all staff, both teaching and non-teaching, are aware of the difficulties and educational disadvantage faced by for looked-after children and previously looked-after children and understand the need for positive systems of support to overcome them

- Inform members of staff of the general educational needs of students who are looked-after and previously looked-after, and to promote the involvement of these students in school clubs, extracurricular activities, school council, etc
- Act as an advocate for looked-after children and previously looked-after children
- Develop and monitor systems for liaising with carers and colleagues
- Hold a supervisory brief for looked-after children and previously looked-after children, e.g. ensure all relevant education and care information is available to school staff and carers, and that information is kept up-to-date
- Monitor the educational progress of looked-after children and previously looked-after children
- Intervene if there is evidence of individual underachievement, absence from school or internal truancy
- Inform the post 16 planning for looked-after children and previously looked-after children by Young Peoples Services (YPS)
- Enable the student, with the support of Mrs Blain (LAC mentor) to make a contribution to the educational aspects of their Care Plan & Personal Education Plan (PEP)
- Implement a Cheshire West and Chester/home county Personal Education Plan for each looked-after student and review it each term
- Meet with parents/carers of previously looked-after children termly to discuss and review their education
- Supervise the smooth induction of a new looked after student into the school
- Liaise with the Designated Senior Person for Child Protection (Mr Keegan)
- Communicate with staff so that the PEP can inform the student's Care Plan
- Attend, arrange for someone else to attend, or contribute in other ways to care planning meetings and statutory reviews
- Be the named contact for colleagues
- Ensure the speedy transfer of information between agencies and individuals, and report on the progress of all students in care on the school roll to the Corporate Parenting Officer as requested
- Develop knowledge of procedures by attending training events organised by the Local Authority and in particular the Virtual School
- Cascade training to school staff as appropriate
- Ensure that the looked-after children and previously looked-after childrens mental health is monitored through the termly use of SDQ's (strengths, difficulties questionnaire).
- Identify with student the appropriate use of the Pupil Premium Plus (PP+) Grant

Governor:

The name of the Governor with special responsibility for looked-after students and previously looked-after students in the school is **Mr P Ivison**

The Role of that Governor:

The named governor will report to the Governing Body on an annual basis:

- The number of looked-after children and previously looked-after children in the school
- A comparison of test scores as a discrete group, compared with those of other students
- The attendance of students as a discrete group, compared with other students
- The level of fixed term/permanent exclusions
- Student post 16 & post 18 destinations

The named governor should be satisfied that the school's policies and procedures ensure that looked-after students have equal access to:

- The National Curriculum
- Public examinations
- Careers guidance
- Additional education support
- Extra curricular activities
- Work experience

Reviewed September 2019