

Health and Safety Risk Assessment

Establishment: Upton High School..... Risk Assessment for: COVID 19 in an educational setting

Carried out by: K Jones..... Date: 5/6/20 – Reviewed 04/07/22

Any previous assessment for this activity carried out: **Yes / No**

Hazard	Risk H M L	Persons at Risk	Control Measures	Comments / Action	Residual Risk Rating H L M
The risk of contracting COVID 19 virus in an educational setting	M	All staff, students and visitors	It is communicated to all staff and students that anyone who is displaying any COVID 19 symptoms should under no circumstances enter the premises and should follow the school covid policy.	Email to all staff/parents outlining policy – Website updated on a regular basis Signage on entry to all buildings	L
The risk of contracting COVID 19 virus in an educational setting	M	All staff, students and visitors	Face coverings are <u>not</u> mandatory but can still be worn if staff or learners wish to do so.	The face covering policy will be communicated to all staff, students and visitors.	L
The risk of contracting COVID 19 virus in an educational setting	M	All staff and students	Additional signage in place to promote good hygiene practices to help reduce the risk of transmission.	Additional signage in place.	L
The risk of contracting COVID 19 virus in an educational setting	M	All staff, students and visitors	It is advised that anyone using public transport should continue to use face covering covers.		L
The risk of contracting COVID 19 virus in an educational setting	M	All staff, students and visitors	Students/Staff to keep to the left whilst using corridors. Wherever possible students should move in single file.	Doors should be wedged open to ease movement.	L

The risk of contracting COVID 19 virus in an educational setting	M	All staff and students	Staff to oversee student movement between lessons to ensure guidance is being followed.	Staff to be allocated to supervise student movement.	L
The risk of contracting COVID 19 virus in an educational setting	M	All staff, students and visitors	All classrooms and communal areas to be well ventilated Whenever possible. Ventilation Guidance CO2 Monitors to be used to monitor air quality, especially in poor ventilated rooms		L
The risk of contracting COVID 19 virus in an educational setting Hygiene	M	All staff, students and visitors	Hand washing provisions readily available to all staff and students Hand sanitising stations are also available in key locations throughout the school and must be used when entering or exiting buildings Wherever possible doors will be wedged open to minimise contact points	Additional stock procured Extra hand sanitiser stations in place across the whole school Door wedges provided where necessary	L L
The risk of contracting COVID 19 virus in an educational setting	M	All staff and students	Additional cleaning provisions will be put in place with sanitising of communal areas prioritised throughout the day	Cleaning contractor to provide additional staffing levels as required	L
The risk of contracting COVID 19 virus in an educational setting External contractors	M	All staff, students and visitors	All contractors visiting the site must provide the schools Premises Manager with their COVID code of practice. This must be of an appropriate standard and acceptable to a local authority school.	Premises Manager to liaise with all contractors	L

Person displaying symptoms whilst in an educational setting	M	All staff, students and visitors	<p>Any staff or students that display any COVID 19 related symptoms are to be isolated asap in a room with external ventilation. They are to leave the premises as soon as practically possible</p> <p>The symptomatic person should seek to be tested for COVID 19 at the earliest opportunity with the results communicated to the school asap. In the event of a negative test the person is permitted to return to school. In some circumstances the school.</p>	Guidance relayed to staff, students and parents prior to any return to school	L
Person displaying symptoms whilst in an educational setting	M	All staff, students and visitors	Staff dealing with a suspected case of COVID 19 should wear appropriate PPE which must then be disposed of in line with guidance.	PPE made available to all first aiders and staff who may be required to assist a suspected case. This is to include: gloves, face visor, surgical mask, disposable apron and eye protection all first aid staff should be made aware of PPE available	L
	M	All staff, students and visitors	Any area that has been exposed to a suspected case should be isolated and deep cleaned before being used again	<p>In the event of an emergency 999 should be called</p> <p>Cleaning contractor will provide assistance with deep cleaning in line with their own procedures</p>	L
A confirmed case of COVID 19 in an educational setting.	M	All staff and students	In the event of a confirmed case of COVID 19 the infected student should self-isolate for a period of 3 days or a 5 day period for staff. A negative lateral flow test must then be achieved on day 5 before isolation can end.	PHE to be contacted in the event of a positive cases within the school reaching predetermined thresholds. Guidance will then be followed	L

Meetings of staff with external persons	M	Visitors	<p>All visitors must be symptom free when visiting school. All visitors must sign in via reception to enable track and trace procedure.</p> <p>Hands should be washed/sanitised when entering and exiting school premises.</p>	Face coverings must be worn and hand sanitiser used.	L
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Signed:	Copies passed to: All staff, School Governors and available to view on school website.
	This risk assessment will be reviewed periodically to ensure it remains fit for purpose based on the current circumstances.