



Upton-by-Chester High School

Leader of Key Stage Four English

Leader of Key Stage Three English

Main or Upper Pay Scale plus TLR 2(1) £3,562

+ Recruitment and Retention allowance for suitable candidate(s)

Full Time and Permanent

To commence from September 2024

Letter from the Headteacher

I would firstly like to thank you for your interest in the posts of Leader of Key Stage Three and Leader of Key Stage Four English at Upton-by-Chester High School. The purpose of this information is to help you get to know more about our school and help you to decide if this is the right post for you.

Upton-by-Chester is a large and successful comprehensive secondary school located in Upton-by-Chester, an area on the outskirts of the wonderful city of Chester. Upton-by-Chester High School was established in 1968 and has gone from strength to strength over this time. We are a thriving, vibrant school with a proud record of academic excellence and success. Combined with our exceptional extra-curricular opportunities, we inspire our learners to flourish, no matter what their strengths and aptitudes. We are fully inclusive and open to young people of all abilities.

The school currently serves both the local community and an extended catchment area with learners attending the school from up to 40 individual primary schools. There are currently 1750 learners on roll and the school is oversubscribed in a number of year groups. The school also has an outstanding Sixth Form (Ofsted 2015, 2019).

Our school motto is '[Learning to Shape the Future](#)'. This really does capture what is at the heart of the school. We undertake that every learner, whatever their previous attainment, will gain the life-long enrichment and learning from the time they spend with us at Upton. Our approach is to provide the opportunities that will capture the imagination of our learners and allow them to develop their knowledge, skills and understanding to be successful academically and socially. We will provide traditional academic subjects and vocational opportunities so we can support the learning needs of all of our young people.

Our learners are fantastic and our greatest asset. They represent a truly comprehensive intake in terms of ability and preparedness for learning. They are committed to their learning and they are striving to succeed. We also have a very talented team of teaching and support staff who support and challenge every learner to be the best that they can be. The professional development of our staff is highly valued.

Upton-by-Chester High School is a great place to work. It is challenging, focused on teaching and learning and dedicated to the wellbeing of our learners. We have the highest expectations of all who work here and therefore, we are only looking for the finest staff to work with our learners. We know that our school can only be as good as the workforce within it.

The school is at an exciting stage of development within the changing educational landscape in England. If, prior to submitting an application, you would like to see for yourself why we believe Upton-by-Chester High School is a great school in which to work, then please let us know.

Yours faithfully

Lee Cummins, B.Ed(Hons), M.Ed, NPQH



Learning to shape the future

Advert – Post of Teacher of English

Upton-by-Chester High School
St. James Avenue, Chester, CH2 1NN

Leader of Key Stage Three English & Leader of Key Stage Four English

For September 2024

Main or Upper Pay Scale as applicable, plus TLR 2(1) £3,562

Also, a Recruitment and Retention allowance for suitable candidate(s)

The Governor and Headteacher at Upton by Chester High School are excited to be advertising two leadership posts within the highly successful English Team at the school. We are looking to appoint inspirational teachers who will play key leadership roles in the department. This is an ideal opportunity for ambitious English teachers to join a forward-thinking department within our school.

The successful candidate will need to be a great teacher who can establish excellent relationships with learners and colleagues. They will need to be creative thinkers and willing to be flexible. The ability to communicate clearly is essential and they will need to have effective interpersonal skills. You will be able to demonstrate unwavering commitment to raising standards and improving progress so that every learner can succeed.

In return we offer

- The opportunity to work in a successful school.
- The opportunity to work with fantastic young people who are keen to do well.
- An organisation that values the contribution of all staff and supports workload and wellbeing.
- Opportunities for those who aspire to leadership through a highly effective professional learning to support leadership development.

The closing date is 12 noon, Friday 10th May 2024. Interviews will be held in the following week.

Download an application pack from our website www.uptonhigh.co.uk electronic applications should be returned to lloyds@uptonhigh.co.uk CVs alone will not be accepted. We would welcome visits to the school.

The post is subject to suitable references and the successful applicant will be required to obtain an Enhanced Disclosure from the DBS (Disclosure & Barring Service). Further information can be found at www.gov.uk

Our school is committed to Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



Learning to shape the future

Staffing Structure

The English Department at Upton-by-Chester High School take pride in being at the forefront of a diverse and varied educational experience. With this in mind, we are constantly aware of issues such as citizenship, sustainable futures, gender, faith, class and social and economic awareness; these and other important matters related to our learners' moral, cultural and spiritual development inform the English curriculum and are dealt with in explicit and implicit ways.

Future technologies have become a key factor in improving teaching and learning. With this in mind, the English Department have embraced the opportunity to contribute to the whole school policy of introducing new technology to our learners. Lessons are taught using a variety of devices which help to engage and interest learners, while reinforcing the core skills that are required to achieve success.

The Staff

- Ms L Mundy Head of English
- Ms H McCarthy EPQ Lead
- Miss K Williams KS3 Leader
- Miss E Radvilaite KS4 Leader
- Ms C Ellis-Brown KS5 Co-ordinator
- Ms N Connor KS5 Co-ordinator
- Miss L Atkin
- Miss R Blumenthal
- Mr J Eunson
- Miss L Ferries
- Miss M Flynn
- Mr G Foster
- Mrs K Gough
- Mrs A Simmons
- Mr R Whelan



Curriculum

Key Stage 3

Our KS3 curriculum is a narrative and a journey within itself, carefully constructed for connection of concepts and knowledge. It is structured over time with clear thought to sequencing these concepts. Our units reflect both key and threshold concepts, which mean we continuously return to the 'big ideas' within our teaching. This will open up opportunities for new ways of thinking and the acquisition of knowledge for **every learner**. We supplement our curriculum and encourage learners to be the best that they can be by offering several rewarding educational visits. Recent visits have included trips to theatre productions, cinema trips, museum tours and a gifted and talented trip to Liverpool library. We also invite visiting authors into school and promote work with local and national charities.

Key Stage 4

Learners will complete the AQA specifications for GCSE Language and Literature

This specification is designed to inspire and motivate learners, providing appropriate stretch and challenge whilst ensuring that the assessment and texts are, as far as possible, accessible to all learners.

It enables learners to develop the skills they need to read, understand, and analyse a wide range of different texts and write clearly.

For English Language, learners are assessed through two equally-balanced examination papers, each assessing reading and writing in an integrated way. This specification requires learners to be assessed at the end of Year 11 and is 100% examination based.

For English Literature, learners will be assessed through two examination papers. Paper 1 (40%) ask learners to respond to a play by William Shakespeare and a 19th Century Novel. Paper 2 (60%) asks learners to respond to a Modern Novel and Poetry.

Sixth Form

We offer two A Level courses:

- OCR English Language
- AQA English Literature

A Level English Language

The Year 12 course provides an introduction to the study of language and analyses the ways in which cultural values and assumptions are shown through linguistic choices.

Assessment in Year 13 is by written coursework and examinations.

A Level English Literature

The A Level course covers Shakespeare, modern literature, poetry, prose and drama.

Assessment in Year 13 is by written coursework and examinations.



Person Specification

	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications and Training	<ul style="list-style-type: none"> Degree in English QTS Good use of ICT to support learning Ability to use data to track learner achievement and identify intervention as necessary 	<ul style="list-style-type: none"> Further qualifications and/or recent training Some experience of leadership within an English Department. 	<ul style="list-style-type: none"> Application form Certificates to be provided at Interview
Experience	<ul style="list-style-type: none"> Experience of teaching in at least one high school Good knowledge of pedagogy and current best practice in teaching and learning and in Assessment for Learning Experience of teaching English at examination level 	<ul style="list-style-type: none"> Competence in using latest technologies Working knowledge of SIMS The ability to teach A level English. 	<ul style="list-style-type: none"> Application form Interview
Personal Qualities	<ul style="list-style-type: none"> A natural enthusiasm for subject and inspiring teaching style Exceptional communication and interpersonal skills – approachable Excellent team worker Strong classroom management skills Proactive self-manager with excellent organisational skills Reflective and positive thinker An affinity with young people and a sympathetic, learner-centred approach 	<ul style="list-style-type: none"> Ambitious for further career development A lifelong learner An interest in educational research 	<ul style="list-style-type: none"> Interview Lesson Observation
Other	<ul style="list-style-type: none"> Responsibility and a commitment to high standards A belief in, and commitment to, the school's vision 'learning to shape the future' 		<ul style="list-style-type: none"> Interview



Safeguarding Young People

We are committed to the safeguarding and promotion of the welfare of children. In this light, we would like to draw the following matters to your attention:

1. All appointments are made subject to:

- An enhanced DBS disclosure;
- Checks of professional status;
- Confirmation of professional qualifications;
- Receipt of strong references (if not received by the time of interview); and
- Medical clearance

2. We only accept applications completed on the Cheshire West and Chester Application Form with a covering letter. Please do not send CVs or open testimonials.

3. Please ensure that the application form is completed in full. In particular, you must ensure that a full work history is provided and that any gaps in your employment are fully explained.

4. The referees cited in your application form must include your employer from the last occasion in which you worked with children. If your last employment was in a school, we would expect a reference from the Headteacher and/or Deputy/Assistant Headteacher.

5. When seeking references, we will request information about your suitability to work with children.

6. If you are shortlisted, any anomalies in your application will be discussed with you at interview.

We encourage you to pay close attention to these matters so that your application is not excluded unnecessarily.

As part of our Safer Recruitment process, shortlisted candidates could be subject to an online search.



Procedure for Application

If you wish to be considered for this vacancy you should complete the application form, giving the names and addresses of two referees, and submit a concise letter of application. This should be typed or word-processed and should include the following information:

1. A brief outline of what you have achieved in your present post
2. A statement about why you want this job.
3. An indication of the strengths and expertise you could offer the school.

All points should address the detail in the person specification and other points made within the information sent to candidates.

Candidates are kindly requested not to submit a CV instead of the application form. Additional sheets may be attached to the back of the application form if there is insufficient space.

Completed applications should be returned to Mr L Cummins (Headteacher), to arrive no later than midday on **Friday 10th May 2024**.

Please ensure that you put the correct postage on the envelope as this could result in your application not being considered due to late arrival. **Please note that we will only consider applications submitted on the Cheshire West and Chester application form.**

Interviews are planned to take place during the following week. If you have not heard from us within two weeks of this date, regretfully you must assume that your application has been unsuccessful on this occasion, in which case the Governors would like to thank you for your time and your interest in the school.

Please note that we are happy to arrange risk-assessed informal visits for prospective candidates before short-listing has taken place, also if you wish to have an informal discussion about the post in advance of your application, or if you require any further details, please contact Mrs S Lloyd, HR Manager.

Tel: 01244 259800

E-mail: LloydS@uptonhigh.co.uk

